



वेबसाइट: [www.seepz.gov.in](http://www.seepz.gov.in) | ई-मेल: [dcseepz-mah@nic.in](mailto:dcseepz-mah@nic.in) | टेलीफोन: 022-28290856/28294700

**OFFICE ORDER No. 179.../2025**

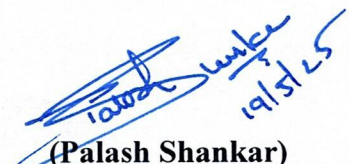
In partial modification of the earlier Office Order No. 139/2025 dated 23.04.2025, the following modifications are made herewith. During the leave period of officers, the following link arrangement will be adhered to:

Sr. No.	Name of the Officer	Name of 1st Link Officer	Name of 2nd Link Officer
1.	Ms. Y. Mangala, PAO	Shri Palash Shankar, ADC	Shri Hanish Rathi, ADC
2.	Shri Hanish Rathi, ADC	Shri Palash Shankar, ADC	Shri Soodershan Shindde, ADC
3.	Shri Palash Shankar, ADC	Shri Hanish Rathi, ADC	Shri Soodershan Shindde, ADC
4.	Shri Soodershan Shindde, ADC	Shri Jai Deep, ADC	Shri Vivek Zarwal, ADC
5.	Shri Jai Deep, ADC	Shri Vivek Zarwal, ADC	Shri Soodershan Shindde, ADC
6.	Shri Vivek Zarwal, ADC	Shri Jai Deep, ADC	Shri Soodershan Shindde, ADC
7.	Shri Ashok Kumar Meena, LDC	Shri Janesh Tripathi, LDC	Ms. Divyanshi Goyal, LDC
8.	Shri Janesh Tripathi, LDC	Ms. Divyanshi Goyal, LDC	Shri Ashok Kumar Meena, LDC
9.	Ms. Divyanshi Goyal, LDC	Shri Jagdish Prasad Gaur, LDC	Shri Janesh Tripathi, LDC
10.	Shri Jagdish Prasad Gaur, LDC	Shri Ashok Kumar Meena, LDC	Ms. Divyanshi Goyal, LDC
11.	Shri Ajeet Bhati, LDC	Shri Jagdish Prasad Gaur, LDC	Shri Ashok Kumar Meena, LDC

*\*In absence of Smt. Bridget Joe, EA to DC, the work related to Executive Assistant will be looked after by Shri Ashok Kumar Meena, LDC. In absence of both the employees, the charge will be held by Shri Janesh Tripathi, LDC.*

2. The leave shall not be granted to the Officer/Officials and their Link Officer/Officials at the same time. However, if granted in exigencies, the second link Officer/Official will look after the concerned work.

This issues with the approval of the Competent Authority.

  
(Palash Shankar)  
Assistant Development Commissioner  
SEEPZ-SEZ

**F.No. SEEPZ-SEZ/ADMN/10/2001-02/Vol-V/07005**

Date: 19.05.2025

To:

1. All Officers / Officials of SEEPZ-SEZ
2. DCO / JDCO / DDCO / SO
3. Office Order File / Register
4. SEEPZ-SEZ Website
5. Notice Board